

Privacy policy statement for volunteers according to the European Data Protection Regulation (EU-DSGVO)

1. Which kind of personal data is collected in our database?

We collect data you are giving us by filling out the contact form. It comprises especially your contact information, such as name, address, email, telephone number as well as your wishes according to civil commitment, f.ex. which kind of job you can imagine and which are your preferences about the duration of such.

Besides that we keep information about arrangements and agreements made with you in order to be up to date with regard to the counseling process, as well as not to bother you with the same job proposal for the second time or multiple invitations to events.

2. Why is this kind of data being collected and for which purpose?

Using data collection we are able to connect you to matching mission locations and give you professional advice. In our database we already have a pool on several mission locations and volunteers' profiles and use these data to support our counseling work. In this way we don't have to rely on our intuition and memory only, so we can search in the database according to your needs.

During this procedure we strictly place emphasis on using your data for these purposes only:

- job match (search for matching volunteers job locations)
- Promotion of civil commitment (f.ex. sending information with regard to events, invitations to presentations ceremonies)

Besides that is the use of your personal data strictly forbidden and is not been used by any of our cooperation partners.

3. Data protection

We protect your personal data from unauthorised access. We ensure that your personal data is kept in safe surrounding, which denies unauthorised access and publication.

We have several technical and organizational methods to ensure comprehensive protection of your data. Nevertheless data submitment in the internet in general can have further security gaps, so we cannot guarantee complete protection. For this reason we offer you the opportunity to submit us your personal data using another way, f.ex. in written form.

4. Regular Deletion and anonymisation of your data

We collect your personal data only temporarily for the period needed in order to reach the purpose for data collection.

If the purpose is dropped, so your personal data will be anonymised and deleted as a matter of routine and according to legal regulations.

The deletion of saved personal data is made if you withdraw your agreement to data collection, if they are not needed anymore for the data collection purpose or if the data collection is forbidden for any other legal reason.

5. Your rights

On request we will send you all the data we collected about your person. You always have the opportunity to request complete deletion of your personal data from our database (right to deletion). On request we supply you any time with information about which kind of data we have collected about you personally. Besides that we correct and delete your personal data on request or hint.

I declare my agreement with this privacy policy statement.